

**OFFICE OF THE CHIEF OF POLICE**

**SPECIAL ORDER NO. 26**

**September 20, 2005**

**SUBJECT: HOMICIDE PROGRESS REPORT DUE DATE MODIFICATION**

**PURPOSE:** The Homicide Investigation Progress Report is a comprehensive report and valuable investigative tool for detectives and prosecutors. Due to the turnaround time for completion of the Coroner's report; Scientific Investigation Division (SID) evidence analysis; and, in an effort to maximize valuable investigative time, this Order extends the due date for the Homicide Investigation Progress Report.

**PROCEDURES:** The Homicide Investigation Progress Report shall be submitted by detectives to their commanding officer within **120 days** of case assignment.

**Note:** This applies to all homicides committed on or after February 1, 2005, only.

Additionally, the requirement for the completion of a six month Follow-up Investigation Report, Form 3.14, is eliminated. The completion of an annual Follow-up Investigation Report, Form 3.14, will remain in effect.

**Note:** All other report formats and requirements remain unchanged.

**AMENDMENTS:** This Order amends Department Manual Section 4/710.20.

**AUDIT RESPONSIBILITY:** Each operations bureau commanding officer shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

**WILLIAM J. BRATTON**  
**Chief of Police**

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